MODEL HEALTH AND SAFETY STRATEGIC GROUP AGENDA ATTACHMENT 3

***SECTION 3*** *Framework for Health and Safety Management*

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| **HEALTH AND SAFETY STRATEGIC MANAGEMENT GROUP AGENDA** | **DATE** |
| **1. Reinforce purpose and function of Strategic Management Group : Chair (15 minutes)**  Notes: Strategic, not to focus on the individual incidents/pet gripes. Weekly incident and corrective action registers give you that information. Purpose is to guide the HS programme, to agree initiatives and resource allocation, it is the issues that are strategic, not the solutions.   Confirmation of Group’s Purpose, Function & Obligation: All | |

**2. Capability, Performance & Culture Inputs: Chair (30 minutes)**

***ATTACHMENT***

 Insight Report & Recent Events

Review the report, what it is telling us – strategically? Where are the correlations, the strong messages.

What else should we be worried about? If we have a serious incident do we have a state of knowledge that we should be acting on? Again not the stuff from incident reports individually, but the collective and/or systematic knowledge.

Are we happy with what we have in place – are we moving away from rolling the dice every day? Can we say (honestly) that we are meeting our due diligence obligations?

**3. Initiatives to Address Insights: Chair & All (30 - 45 minutes)**

We will need to challenge any “I think” type statements, or “why don’t we”. This is important, because otherwise we can spend two hours just batting ideas around. If people are very solution focussed, then we need to align with an insight/problem and get them to own that in its entirety and bring to the group in recommendation form for agreement.

For initiatives and points highlighted in insight report, what are the core requirements, the challenges that we face? What problems do we need to solve to get improvements in key areas? We need to be thinking - what is the cause, not the symptom?

 Suggested Initiatives:

~ To be tabled

 Review of Initiatives Discussed – What (if anything) have we missed?

**4. Other Topics for Discussion: (30 minutes)**

**5. Next Meeting**